

# SUTCOMBE PARISH COUNCIL

## **Minutes of Sutcombe Parish Council Meeting held at Sutcombe Parish Memorial Hall, on Monday 12<sup>th</sup> November 2018 which commenced at 7.45pm**

Members of the Council Present: Councillors S Horn (Chairman), C Quance (Vice Chairman), J. Daniels B. Galbraith-Marten, M. Wonnacott, J. Shepherd and Parish Clerk L. D. Buttery.  
also Present was Lyndon Piper and one member of the public.

### **1. Chairman's announcements**

Councillor Stephen Horn welcomed everyone to the meeting, he commented that he was overwhelmed with the attendance at the Church for the Armistice Memorial Day service and the Poppy Wreath laying, with the dedication of the Memorial bench following. It was a very emotional morning. Refreshments were served in the Memorial Hall. It is hoped that a photograph of the ceremony will be forwarded to the Holsworthy Post, with a copy to be enlarged and hung in the hall. Our new District Councillor is Jon Hutchins, he will be invited to the next meeting.

### **2. Declarations of Interest**

a) Register of Interest: Councillors are reminded of the need to update their register of interests.

*There were none declared*

b) To declare any personal interests in items on the agenda and their nature. *The Chairman Councillor Stephen Horn declared an interest in the planning item7 on the Agenda.*

c) To declare any disclosable pecuniary interests in items on the agenda and their nature. *There were none declared.*

### **3. Apologies and reasons for absence**

Councillor C. Furse

### **4. Public Comment Session and District and Local Councillors reports.**

Lyndon Piper addressed the meeting regarding the outline planning application for 10 houses in the land adjacent to the Memorial Hall. He stated that there could be an 'affordable housing provision', the site allocated was within the Local Plan, as Sutcombe being a sustainable Village. The plan is to build, 3 two- bedroom, 3 three- bedroom and 4 four-bedroom properties. There would be provision for a play area, but as there is already An excellent one in the village perhaps a financial donation would be available.

Questions and concerns raised by Councillors were:

Councillor Mike Wonnacott: My concern is what will happen to the surface water, with the history of flooding in the Parish?

Lyndon replied that the final designs have yet to be done but it is envisaged that any excess water will be held in sustainable crates, with the water being slowly let out.

Councillor John Shepherd: Will the height of the site be in keeping with the rest of the Village?

Lyndon replied: There are no details as yet but it should follow existing site levels.

Councillor Stephen Horn: The access to the site could be a worry due to its close proximity to the Memorial Hall.

Lyndon replied that there will and have been consultations with the Highways Department, and believe the entrance would be central to the site with visibility splay.

Councillor John Shepherd: At present there is a post and rail fence separating the site from the Memorial Hall car park, with the hall being used at times quite late in the evening, the noise could be a problem to new residents:

Lyndon replied that maybe a hedge could be planted to counteract any disturbance.

Councillor Mike Wonnacott: with the increased traffic from the site would traffic calming be in order.

Lyndon replied that this is a decision for the Highways department.

The Chairman Councillor Stephen Horn thanked Lyndon for the information and said that the subject would be discussed later in the meeting.

### **5. Approval of Minutes**

All members of the Council had received a copy of the minutes of the Parish Council meeting held on the 17<sup>th</sup> September 2018 by email, they were agreed as true and accurate and duly signed by the Chairman Councillor Stephen Horn.

### **6. Matters Arising**

1) Highways: All are very pleased that the resurfacing of the road to Holsworthy, especially Arscott Corner had been Completed, the crossroad at Thuborough Cross still has not been repaired, the Clerk will report on DCC Website

2) Sutcombe Community Playing Field: A meeting has been arranged with David Bowles and Councillor Barry Parsons on the 14<sup>th</sup> November to discuss the final boundaries of the Field and what the Parish Council would be financially liable for, who would be responsible for the removal of the classroom, the covered area and the utilities.

The subject of financing those costs was discussed and the possibility of getting a loan, the loan idea was agreed to in principal, but all avenues to raise funds will be explored. Chairman Councillor Stephen Horn made the point that any fund raising should go to purchasing more equipment and not general maintenance.

- 3) Dogs waste Bin, the Environmental department has agreed to supply a bin and a representative will be meeting with Councillor Chris Quance to decide on the exact siting of the bin near the 'Millennium woods' it is hoped that this will be done before Christmas.
- 4) Complaints regarding the speed of vehicles in the Village, the Clerk informed the Councillors that she Had written to the complainant advising her to contact P.C.S.O Emma Moakes.

## **7. Planning Applications**

- 1) 1/0989/2018/OUTM Proposal: Residential development of 10 dwellings

Location: Land adjacent to Sutcombe Memorial Hall, Sutcombe.

The above application was discussed in full, the comments from residents who are concerned about their views being obstructed was noted, also discussed was the concern of extra vehicles using the bridge but this was decided was not an issue to worry about. The unanimous decision of the Parish Councillors was to support the application. When the final plans were ready there will be the opportunity to comment further on any issues they might raise. The Clerk will convey the decision to Torridge Planning.

The Chairman Councillor Stephen Horn had declared an interest in this application and took no part in the discussion or decision.

### **Planning Decisions**

- 1) 1/0870/2018/FUL. Proposal: Two single storey rear extensions

Location: 1, Coombe End, Sutcombe, Holsworthy, Devon

- 2) 1/0850/2018/FUL Proposal: Proposed extension of dwelling (affecting a public right of way)

Location: Heddon Farm, Holsworthy, Devon.

*Both above applications were granted permission*

### **Planning Appeals**

*There are none*

## **8. Finance.**

- a) Up to date financial report: the Clerk supplied each Councillor with a spread sheet, there being £6772.87 in the bank , £6572.87 PC general funds and £200 ring fenced.
- b) Two Councillors signed cheques for the Clerks quarterly Salary Oct-Dec £308.75 and admin expenses £18.06
- c) Grant Application were considered and the unanimous decision was to award the following:
  - i) Sutcombe Playing Field £334, *Councillors Barry Galbraith-Marten, John Shepherd and M.Wonnacott declared an interest and took no part in the discussion or decision*
  - ii) St Andrews Church £333- *Councillor John Daniels declared an interest and took no part in the discussion or decision.*
  - iii) Sutcombe Free Cemetery £333

Cheques were signed by two Councillors. The application by CAB was declined.
- d) Draft Budget: The Budget was discussed in detail and the unanimous decision of the Parish Council was to increase the Precept by £250 to £5350, this will be finalised in January 29019.
- e) Although not on the Agenda it was the unanimous decision of the Parish Councillors to sign cheques for The Royal British Legion £41 and a replacement cheque for the Memorial Hall as the cheque remitted In April had not been presented to the bank.

## **9. Correspondence as below and as available at the time of the meeting**

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| i) PKF Littlejohn- Audit decision                        | ii) Rural Services Network Bulletin Oct/Nov           |
| iii) CPRE Devon Housing Needs                            | iv) DALC Newsletters -October/November                |
| v) Devon County Council-Stay Safe this Winter            | vi) Connecting Devon & Somerset                       |
| vii) Communities Together Fund (TAP)                     | viii) Devon Communities Together Training/repair Cafe |
| viv) Recycle Devon Awards                                | x) Devon Local Flood Risk Management Update           |
| xi) Holsworthy & Torrington Area Advisory Group          |   |
| xii) Bideford, Northam and Rural Parishes Advisory Group |   |

*The above items were all received by email.*

### **Communication received by Post from:**

- 1) Grant application from David Quance – Sutcombe Free Church Cemetery- dealt with 8.c.
- 2) Grant Application from North Devon CAB 3)South West Lakes Trust- Highlights 2017/2018

*No further action required on any correspondence*

10. Matters for discussion or to be noted, and matters brought to the attention of the Chairman  
Councillor Barry Parsons arrived late for which he apologised. He informed the PC that grants could be available to help with the costs of the Playing Field, he will send details to the Parish Clerk.

There being no further business the meeting closed at 8.55pm  
The next meeting was set for the 7<sup>th</sup> January 2019

