

SUTCOMBE PARISH COUNCIL

Minutes of Sutcombe Parish Council Meeting held at Sutcombe Parish Memorial Hall, on Monday 16th April 2018 which commenced at 9.10pm.

Members of the Council Present: Councillors S Horn (Chairman), C Quance (Vice Chairman), C. Furse, B. Galbraith-Marten, J. Shepherd, M. Wonnacott, and Parish Clerk L. D. Buttery.

1. Chairman's announcements

Councillor Stephen Horn welcomed everyone to the meeting.

2. Declarations of Interest

a) Register of Interest: Councillors are reminded of the need to update their register of interests.

There were none declared

b) To declare any personal interests in items on the agenda and their nature. *There were none declared*

c) To declare any disclosable pecuniary interests in items on the agenda and their nature. *There were none declared.*

3. Apologies and reasons for absence

Devon County Councillor Barry Parsons attended the Annual Parish open Parish Meeting and left after the Refreshments as did P.C.S.O Emma Tomkies. District Councillor Ken Carroll (illness) and Councillor John Daniel (Holiday) had sent their apologies for both meetings.

4. Public Comment Session and District and Local Councillors reports.

No Members of the public stayed on for the meeting and Councillor Barry Parsons had given a report earlier at the open meeting.

5. Approval of Minutes

All members of the Council had received a copy of the minutes of the Parish Council meeting held on the 5th March 2018 by email they were agreed as true and accurate and duly signed by the Chairman Councillor Stephen Horn.

6. Matters Arising

1) Sutcombe Community Playing Field, Community Asset, the Clerk reported that she had enquired about Making 'Sutcombe School' a Community Asset, the forms from Torridge were given to Councillor Chris Quance The Chairman Councillor Stephen Horn said we had to move forward, are there any ideas for using the school as requested by Michelle Ellis, from the County Solicitors Office. Various ideas had been put forward by Councillors and residents, the Alms- House committee had also voiced an interest. Councillor Claire Furse stated that it would be a good idea to ask for a meeting with Jayne Fox from Devon County Council to ask for an up-date and what specific plans would be acceptable. The Clerk was asked to contact Jayne Fox and ask for a meeting. The Clerk was also requested to write to Michelle Ellis and ask for an up-date from Devon County Council as we had not heard from her office as promised in August 2017.

2) School Field: Access was allowed for the opening ceremony, the fence had been repaired and the wall Demolished, the replacement of the wall has been scheduled for the week commencing 20th April 2018.

3) Tenders for grass cutting: only one tender had been received, the unanimous decision of the Parish Council was to accept the tender from Mr Pete Angel at a quote of £650.00 for the year, the Clerk will notify Mr Angel of the Council's decision.

4) Roads this subject was covered during the Annual Parish open meeting.

7. Planning Applications

1) 1/10304/2018/FUL

Proposal: Rear extension to dwelling (affecting right of way)

Location: Rose Cottage, Sutcombe, Holsworthy, Devon

The above proposal was discussed in full, the Chairman asked for a vote, with three Councillors for and three against the Chairman's decision carried the vote.

The objections were that the new extension which would be at the rear of the Cottage, would not be in keeping with the existing cottages and would be a detrimental to the visual aspect of that part of the Village.

The Clerk will inform Torridge planning that the Parish Council did not support the application.

2) 1/0283/2018/FUL

Proposal: Silage pit enclosure and calf pens

Location: Thuborough Barton, Sutcombe, Holsworthy, Devon.

This application was discussed and no objections were raised and the Parish Councillors supported the application.

The Parish Clerk will inform Torridge Planning.

3) 1/0322/2018/FUL

Proposal: Conversion of redundant agricultural barn to a dwelling (Affecting a public right of way)

Location: Barn at Northcott, Sutcombe, Holsworthy, Devon

This application was discussed in full and no objections were raised and the Parish Councillors supported the Development.

The Parish Clerk will inform Torridge Planning.

Planning Decisions

There were none

Planning Appeals

There were none

8. Finance.

- a) The Clerk supplied each Councillor with a spread sheet with the end of year accounts, there being a bank balance Of £4709.03 supported by the bank statement dated the 31st March 2018. The Balance consists of: £200 restricted fund- election costs, the balance of £4509.03 being Parish Council General funds.
- b) Two Councillors signed cheques to:
 - i) Grant Thornton £120.00 2017 Annual return
 - ii) DALC £71.98 Annual Affiliation fees
- c) The Councillors acknowledged receipt of £3292.34 VAT Refund.
- d) A cheque was signed by two Councillors in favour of Sutcombe Playground for £900.45, being the balance of their funds held in Sutcombe Parish Council bank account, this cheque was approved by email.
- e) Cheque for DALC £13.96 was approved by email and signed by two Councillors
- d) The Annual Governance statement was read out by the Chairman and all agreed it was in order for the Chairman and Parish Clerk to sign. The internal audit will be completed before the next meeting by Dr Julia Foster.

9. Correspondence as below and as available at the time of the meeting

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| i) Rural Vulnerability Service - Newsletters | ii) Rural Services Network, Mar & April |
| iii) DALC Newsletters Mar & April | iv) Pulse 30 ND Healthcare Trust |
| v) Roads Team- Street Preview x 2 - | vi) Neighbourhood Planning Course |
| vii) Councillor B. Parsons Holsworthy Rural update | viii) TDC Parish Information sharing |
| viv) Rural Economy spotlight | x) Technology Helping People |
| xi) DALC Newsletter | xii) Communications – Healthy People |
| xiii) NDHCT Stakeholder Briefing | xiv) PCSO Emma Tomkies – Rural Update |

The above were all received by email no further action required.

Received by Hand: Letter from a resident voicing his concern regarding the planning application for Rose Cottage, the Chairman read this to all present.

10. Matters for discussion or to be noted, and matters brought to the attention of the Chairman

- 1) Councillor Barry Galbraith-Marten brought up the subject of the boundary fence at the edge of Rose Cottage. This has been on the agenda for many years without any solution. The Clerk will once Again write to Torridge Planning to try and resolve the problem once and for all. Barry also said that he had had an email from a Resident saying she thought that the minutes of the January meeting were incorrect, They inferred she was questioning the boundary fence of Rose Cottage when in fact it was to do with the entrance and drainage at the front of the property.
- 2) Councillor Michael Wonnacott suggested that the Parish Council purchase a bench to commemorate the 100year anniversary of WW1. All agreed it was a brilliant idea and conversation followed as to where would be the best place to position the bench. Councillor Wonnacott will get some prices and it was decided that the Councillors would meet at 7pm before the next meeting to look at suggestions for placement.
- 3) The Parish Clerk had informed the Councillors that she would be unable to attend the AGM on the 14th May as she would be going into hospital on the 11th May for hip surgery. The Councillors agreed to bring forward the meeting to Tuesday 8th May, Councillors will meet at 7pm In the car park to look locations for the proposed memorial bench. The AGM and general meeting will Commence approx.. 7.45pm

There being no further business the meeting closed at 10.20pm