

SUTCOMBE PARISH COUNCIL

Minutes of Sutcombe Parish Council Meeting held at Sutcombe Parish Memorial Hall, on Monday 24th April which commenced at 8.15pm after the Annual open meeting.

Members of the Council Present: Councillors S Horn (Chairman), C Quance (Vice Chairman), J Daniel, C Furse, B. Galbraith-Marten, J. Shepherd and L D Buttery Parish Clerk

1) Chairman's announcements

There were none

2) Declarations of Interest

- a) Register of Interest: Councillors are reminded of the need to update their register of interests.
There were none declared
- b) To declare any personal interests in items on the agenda and their nature. *Councillor John Daniel declared an interest in Planning Application 1/0110/201/FUL*
- c) To declare any disclosable pecuniary interests in items on the agenda and their nature. *There were none declared.*

3) Apologies and reasons for absence

Apologies were received from District Councillors Barry Parsons and Ian Parker, local Councillor Ken Carroll, and Councillor Mike Wonnacott

4) Public Comment Session and District and Local Councillors reports

Because of the forthcoming elections and illness no reports were received.

5) Approval of Minutes

All members of the Council had received a copy of the minutes of the Parish Council meeting held on the 6th March 2017 were agreed as true and accurate and duly signed by the Chairman Councillor Stephen Horn.

6) Matters Arising

- 1) **School Playing Field Educational Trust;** there was a discussion regarding the purchase of equipment and where the funds should be banked, it was decided that monies should remain in the bank accounts of Sutcombe Parish Council and the Community Playground, until further advice had been sought from Lesley Smith at DALC
- 2) **Web Site:** The clerk thanked the Councillors for all the Photographs received, these had been passed on to the web designers, there had been problems setting up the site due to the problems with domain names, hopefully this will be sorted out in the next week or so. Chairman Stephen Horn thought it was Tim Stokes who dealt with the original domain registration, the Clerk will contact him.
- 3) **Bench Repairs:** This has been partly done, but the back rest also needs to be repaired, Councillor Chris Quance asked whether it was the Parish Councils wish that this be done, the decision was unanimous that the rest of the bench is replaced.
- 4) **Highway Community Enhancement fund:** The application for funding had been turned down due to lack of funds, another application will be sent for the next round.
- 5) **Grass Tenders:** Only one tender had been received, this was from A.Newman, the cost being £700 the same as last year, this was unanimously accepted by the Parish Council. Councillor John Daniels will notify Mr Newman.

7) Planning Applications

- 1) 1/0110/2017/FUL

Proposal: Agricultural Silage Clamp

Location: South Lane Farm, Sutcombe, Holsworthy, Devon.

This application was received between meetings, the Parish Councillors informed the Parish Clerk by email that they had no objections to the applications and unanimously supported the proposal. Councillor John Daniels declared an interest and did not pass any comments. The Clerk passed on the Parish Council's decision to Torridge Planning.

Planning Appeals

None have been received.

Planning Decisions

None have been received.

Signed..... Date:.....

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8) Finance

- a) Up to date financial report, the clerk reported that the end of year accounts have yet to be finalised but would be completed in time for the Annual internal and external Audits. The bank balance is £18,704.54, this includes Sutcombe Community Playground fund of £13,160.50, Ring-fenced election £1,700, TAP fund £283, the balance of £3560.50 being Parish General Funds, which is a healthy end of year balance.
- b) Chairman Councillor Stephen Horn read each section of the Annual Governance Statement, all sections were agreed unanimously, then signed by the Chairman and Parish Clerk
- c) A cheque for £70.51 was signed by two councillors for the annual DALC affiliation fees.

9) Correspondence as below and as available at the time of the meeting

- i) CAB Newsletters March & April
- ii) Rural Services Network Newsletters
- iii) Devon Acute Services review/update
- iv) Devon Communities Together Newsletter
- v) Parish Councillors Survey
- vi) D.C.C. Elections
- vii) Community Emergency Planning Newsletter

The above communications were emailed to all Councillors as received and no further action is required.

10. Matters for discussion or to be noted and matters brought to the attention of the Chairman

There were none.

The Annual General Meeting was set for the 15th May 2017 which will be followed by a General Parish Council Meeting.

There being no further business the meeting closed at 8.57pm