

# **Sutcombe Parish Council**

**Minutes of Sutcombe Parish Council Meeting held in the Memorial Hall on Monday 24th February 2025 which commenced at 19:45.**

Members of the Council Present: Councillors Chris Quance Chair, Barry Galbraith-Marten Vice Chair, Emma Horn, Clare Furse, John Shepherd and Chris Rose. Also present was the Clerk Jane Elliott

- 1) Chair's announcements** The Chair Chris Quance welcomed all to the meeting, and introduced the new clerk Jane Elliott, who is acting for both Parish Councils.
- 2) Declarations of Interest**
  - a) Register of Interest: Councillors are reminded of the need to update their register of interests. Forms collected from BG-M, JS, ECH.
  - b) To declare any personal interests in items on the agenda and their nature. There were none declared
  - c) To declare any disclosable pecuniary interests in items on the agenda and their nature. There were none declared
- 3) Apologies and reasons for absence:** None received
- 4) Public Comment Session:** No members of the public present.
- 5) Reports from District and County Councillors:** None present.
- 6)** All members of the Council had received a copy of the minutes of the Parish Council meeting held on the 13th January 2025 by email, the contents were deemed true and correct, they were approved by a show of hands and duly signed by the Chair Councillor Chris Quance.
- 7) Matters Arising:** 1) Sutcombe Playing field -update/Sale of school buildings, Councillor Claire Furse is awaiting an update from Coodes. The north facing fence had collapsed, the trees should be removed before this is repaired. Contracting split between PC and Councillor Furse 2) New Parish Councillor, to date no one has come forward. 3) New De Fib has been installed by JS; the old model was given to clerk to pass on to L Butterly.
- 8) Planning Applications:** There were none. Planning Decisions: There were none Planning Appeals: There were none
- 9) Finance:**
  - a) Financial report to date, a spread sheet of the finances had been sent by email prior to the meeting, no issues were raised. The current account bank balance of £9,980.73 the deposit account at £6,430.71, both were supported by the current bank statement sand bank rec. There being £2314.11 in general Parish Council funds.
  - b) The cheques for the following were approved and each signed by two Councillors: i) The Clerks monthly salary cheque of £158.73 ii) L Butterly Clerk Training £130 iii) R Morey Grass VG £180 (Not on Agenda)

## **Sutcombe Parish Council**

**10) Correspondence:** as below emails 13<sup>th</sup> January -24<sup>th</sup> February i) DALC Newsletters 2025 3-9 ii) R.S.N Bulletins Jan/Feb iii) NALC Newsletter x 2 iv) Councillor Dart reports Jan 2025 v) Democratic services TDC register of interests vi) Sandra Brown Highways Officer  
Correspondence received by post None received

**11) Matters for discussion or to be noted, and matters brought to the attention of the Chair**

- 1) Councillor Quance commented that he wondered if they had to tender for grass cutting again agreed same price offered by R Stoneman and would tender every 2 years
- 2) Discussion about VE day 8<sup>th</sup> May
- 3) Discussion about Open meeting 14<sup>th</sup> April groups to be invited; possibly cut a ribbon to celebrate taking on the playing field
- 4) Councillors Quance, Rose, Shepherd, Horn and Furse resolved to meet at the playing field at 08.00 Friday 21<sup>st</sup> March at the playing field to assess the shelter, Chloe's bench and discuss play equipment.

The next meeting was set for the 14th April 2025.

There being no further business the meeting closed at 20:40

Page 2 of 2 Signed ..... Date.....