

# SUTCOMBE PARISH COUNCIL

## **Minutes of Sutcombe Parish Council Meeting held in the Memorial Hall on Monday 17<sup>th</sup> June 2024 which commenced at 19:45.**

Members of the Council Present: Councillors Chris Quance Chair, Barry Galbraith-Marten Vice Chair, Emma Horn, Clare Furse, John Shepherd, Chris Rose, also present was the Clerk Lorraine Buttery

1. **Chair's announcements**

The Chair Chris Quance welcomed all to the meeting

2. **Declarations of Interest**

a) Register of Interest: Councillors are reminded of the need to update their register of interests.

*There were none declared*

b) To declare any personal interests in items on the agenda and their nature. *There were none declared.*

c) To declare any disclosable pecuniary interests in items on the agenda and their nature.

*There were none declared*

3. **Apologies and reasons for absence were received from:**

District Councillors Anna Dart and Stephen Harding, Devon County Councillor James Morrish

4. **Public Comment Session:**

No members of the public present.

5. **Reports from District and County Councillors**

None were present but Councillors Anna Dart and Stephen Harding had sent messages by email offering their help at any time if required.

6. All members of the Council had received a copy of the minutes of the Parish Council meeting held on the 20<sup>th</sup> May 2024 email, the contents were deemed true, they were approved by a show of hands and duly signed by the Chair Councillor Chris Quance.

7. **Matters Arising**

1) Sutcombe Playing field -update/Sale of school buildings, the planning application for the change of use and the development of the School building has been passed by Torridge Planning department.

Councillor Claire Furze had received an email shortly before the meeting containing information regarding the likely fees, in addition to the early charges quoted of £1407 with approximately additional charges of £3750, VAT will be added but this can be claimed back from HMRC. Questions were also raised regarding the drainage.

Councillor Furse will contact the solicitors regarding verification of the fees. The Chair and Councillors gave Claire their full support to keep things moving.

2) The Goal posts are still with Torridge, it would appear that it will not be possible to re-install them in the small play area at St. Andrews Close, as concrete fixings would be necessary, Adrian will arrange to return them. The suggestion of having picnic tables installed was thought as a good idea but these would also have to be set in concrete.

3) New Parish Councillor, to date no one had come forward.

4) Dog Waste Bin – St. Andrews Close, the Clerk had written to Councillor Harding and a reply had been received that the matter was in hand but no further information has been received.

5) The Church clock has yet to be resolved, Councillor Shepherd said that he had not had time to look at it but would endeavour to do so.

6) The complaint regarding the placing of diversion road signs had been reported, the reply had been circulated to all Councillors.

8. **Planning Applications:**

*None received*

Signed .....

Date.....

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8. **Planning Decisions**

1) 1/0323/2024/FUL

Proposal: Change of use and conversion of Primary school into 2 dwellings

Location: Sutcombe Primary School, Sutcombe, HOLSWORTHY, Devon.

*The above application was approved by Torridge Planning Department.*

**Planning Appeals**

*None received*

9. **Finance.**

a) Financial report to date, a spread sheet of the finances had been sent by email prior to the meeting, no issues were raised. The current account bank balance of £5773.09 , the deposit account at £16,129.41 , both were supported by the current bank statement sand bank rec. There being £5603.97 in general Parish Council funds.

b) It was acknowledged that a payment of £ 420.90 in favour of the PLB had been made.

c) The cheque for: i) Clerks quarterly salary ii) Jag Signs £72.00 were approved and duly signed by two Councillors. Although not on the Agenda a cheque for £280 to R. Stoneman for Grass Cutting

**d) To Consider the end of year accounts/statements and approve and sign the following:**

- i) The Annual Internal Audit ii) The Annual Governance Statement
- iii) The Accounting Statements iv) The Certificate of Exemption

***The Parish Clerk presented the relevant paperwork the Chair read out the statements as listed, the Parish Councillors unanimously approved the accounts by a show of hands, The Chair Councillor Chris Quance and the Clerk duly signed the AGAR forms.***

10. **Correspondence as below emails received 20<sup>th</sup> May - 12<sup>th</sup> June**

i) DALC Newsletters 2024 21-23 ii) R.S.N Bulletins May/June iii) Torridge District Council- Election Information

iv) Devon County Council- What Does the General Election mean to the Devolution Plans, News Roundup

v) One Devon Bulletin – RD& E Hospital Trust vi) T. D.C General Election information

vii) Devon Communities Resilience -Community Plan viii) S.Hallet- Team around schools

viii) Councillor Stephen Harding re Dog Bin x) Rosanna Teal- CAB news. xi) T. Cox -Road Signs

xii) NALC Newsletter x 2 xiii) Ron Bailey re Lithium Batteries.

**Correspondence received by post**

Clerk & Councillors May newsletter

11. **Matters for discussion or to be noted, and matters brought to the attention of the Chair**

1) Councillor Quance reported that more damage had been noticed on the bridge. The Clerk will report to highways.

2) Councillor Horn commented that what a waste of resources it was for the Highways to paint on the road out side the school, 'KEEP CLEAR-SCHOOL' with the yellow zig-zag lines. Has no-one told them the school was closed in 2016? The Clerk will send the comments to Highways.

The Next meeting which was arranged for the 16<sup>th</sup> September 2024, but if necessary a meeting will be held to discuss any urgent matters.

3) The Clerk reported that there had been damage to the notice board again, a sharp instrument has been used to scratch the surface.

The next meeting was set for the 16<sup>th</sup> September 2024, if any urgent matters crop up a further meeting will be arranged.

There being no further business the meeting closed at 8.45pm.