

# SUTCOMBE PARISH COUNCIL

## **Minutes of Sutcombe Parish Council Meeting held in the Memorial Hall on Monday 15<sup>th</sup> April 2024 which commenced at 20:10**

Members of the Council Present: Councillors Chris Quance Chair, Barry Galbraith-Marten Vice Chair  
Emma Horn, Clare Furse, John Shepherd, Chris Rose, District Councillor Stephen Harding, also present were  
Scilla Edwards, Rosy Cawsey, Mr & Mrs Griffiths and the Clerk Lorraine Buttery

### **1. Chair's announcements**

The Chair Chris Quance welcomed all to the meeting

### **2. Declarations of Interest**

a) Register of Interest: Councillors are reminded of the need to update their register of interests.

*There were none declared*

b) To declare any personal interests in items on the agenda and their nature *Councillor Claire Furse declared  
a personal interest in planning decisions.*

c) To declare any disclosable pecuniary interests in items on the agenda and their nature. *There were none  
declared*

### **3. Apologies and reasons for absence were received from:**

District Councillors Anna Dart

### **4. Public Comment Session:**

No comments from those present

### **5. Reports from District and County Councillors**

Councillor Stephen Harding reported that there had been a lot of meetings regarding the 'levelling up fund', at present there are no clear identifications as where the money is going. It could be housing which is we believe would be prioritised, but Health, education is also in the mix. The site at Middledock Appledore has been cleared and tenders have been requested. The recycling depot at East the Water has created some concerns with residents, but after meetings these have been allayed, the depot is hoped to be opened in 2025. Torridge have a lot of balls in the air at present. Councillor Quance asked whether the train station at Bideford is in the mix, this is something that must be viable and a joint decision with British Rail.

The Chair Councillor Chris Quance thanked Stephen for attending.

6. All members of the Council had received a copy of the minutes of the Parish Council meeting held on the 11<sup>th</sup> March 2024 by email, the contents were deemed true, they were approved by a show of hands and duly signed by the Chair Councillor Chris Quance.

### **7. Matters Arising**

1) Sutcombe Playing field -update/Sale of school buildings, the sale of the old School buildings has now been completed. There have been various communications by email and online meetings with both DCC and the solicitors regarding the transfer of the Community Play Field from DCC to Sutcombe Parish Council, minor adjustments to the 'Heads of Terms' and terms of reference have been made and agreed by both parties. It has been suggested that a full survey of the drainage is done before completion. It was confirmed that the fencing has to be completed within a month of the completion of the transfer.

3) Notice Board, it was noticed that the notice board had been removed from the wall, it is presumed this is to complete the alterations as agreed.

4) New Parish Councillor, to date no one had come forward.

5) The grit box has now been purchased and Councillor Quance is keeping it until the Autumn before installing.

6) Dog Waste Bin – St. Andrews Close, no reply had been received from Richard Haste, the Clerk had emailed the environment department but had received no reply. Councillor Quance will chase it up.

7) Maintenance of the War Memorial, this had now been completed.

Signed .....

Date.....

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8. **Planning Applications:**

*None received*

**Planning Decisions**

*None received*

**Planning Appeals**

*None received*

9. **Finance.**

**a) financial report to date.**

A spreadsheet of the accounts had been sent prior to the meeting to Councillors: no issues were raised. The bank balance was supported by the bank reconciliation and current bank statements. The balance of the current bank account stands at £4,018.82 with the deposit account balance being £16,082.88, total fund stand at £20,101.70. Both balances supported by bank statements. Income received was interest of £39.38 and VAT refund of £198.77.

b) It was the unanimous decision of the Parish Councillors to approve the following cheques:

i) DALC annual fees £123.14 ii) Barriers Direct £89.11 (New salt bin) , 2 Councillors duly signed both.

10. **Correspondence as below emails 11<sup>th</sup> March – 7<sup>th</sup> April**

i) DALC Newsletters 2024 10-13 ii) R.S.N Bulletins March/April, Rural Funding iii) Torridge District Council-Vacancies Standards Committee, Devolution, Grant Funding, Food Waste, Northern Burrows up date, Egg-stravanza events, Bideford Public Places, , 50 Years Service, Public Consultations. iii) Devon County Council- Electric Buses, Energy Efficiency Guide, iv) Jag Signs v) One Devon Bulletin vi) R.Vgald- 100th Lands end trial. vii) Hannah Jenkins- Sutcombe 150.1 viii) Highways- Surface Dressings.

**Correspondence received by post**

1) Copy of email sent from DCC legal department re Tenancy of will.

11. **Matters for discussion or to be noted, and matters brought to the attention of the Chair**

1) The condition of the road from the Memorial Cross to Town Farm was discussed, it was agreed that it was in An atrocious condition. Te Clerk will report to highways,

The Next meeting which will be the AGM was arranged for the 20<sup>th</sup> May.

There being no further business the meeting closed at 8.50pm.