

# SUTCOMBE PARISH COUNCIL

## **Minutes of Sutcombe Parish Council Meeting held at Sutcombe Parish Memorial Hall, on Monday 20<sup>th</sup> June 2016 commencing at 7.45pm**

Members of the Council Present: Councillors S Horn (Chairman), C Quance (Vice Chairman), J Daniel, C Furse, M. Wonnacott, B. Galbraith-Marten and Mrs L D Buttery Parish Clerk)  
Also present was district Councillor Ken Carrol

### **1) Chairman's announcements**

Councillor Stephen Horn welcomed the Parish Clerk back after her recent absence due to a hip operation, The Clerk thanked Stephen and the other Councillors for their good wishes and concern during her recovery.

### **2) Declarations of Interest**

a) Register of Interest: Councillors are reminded of the need to update their register of interests.

*There were none declared*

b) To declare any personal interests in items on the agenda and their nature. *There were none declared*

c) To declare any prejudicial interests in items on the agenda and their nature. *There were none declared*

### **3) Apologies and reasons for absence**

Apologies were received from Councillor J Shepherd, District Councillor Ian Parker and County Councillor Barry Parsons

### **4) Public Comment Session**

No members of the public were in attendance.

### **5) Approval of Minutes**

All members of the Council had received a copy of the minutes of the Annual General Meeting and Parish Council meeting held on the 9<sup>th</sup> May 2016 which were sent to the Clerk by Diane Pool, they were agreed as true and accurate and duly signed by the Chairman Councillor Stephen Horn.

### **6) Matters Arising**

1) **Village Benches repairs;** the benches had now been finished and it was noted that an extremely good job had been done by Mr Roger Furse, the benches look very smart and are now in excellent condition

2) **Grant Funding for the Play Equipment;** the Chairman Councillor Stephen Horn gave his sincere thanks to Councillors Claire Furse and Barry Galbraith-Marten for their very hard work in completing the application form from Torridge District Council for the Community Grant, the amount requested was £10,000.00, the closing date was the 20<sup>th</sup> June and a decision should be made by the 18<sup>th</sup> July 2016.

Councillor Ken Carroll informed the councillors that Councillor Ian Parker and himself had a budget of £10,000 to award as Grants to the Parishes in their Ward. They can be applied for in parcels of £1,000 - £1500, as far as he was aware none of the funds have as yet been allocated. Chairman Councillor Stephen Horn asked Barry and Claire to get an application form from Ken. The Chairman will also complete an application form for the locality grant from Councillor Ian Parker for the Queens 90<sup>th</sup> Celebrations.

3) **School Playing Field;** this is ongoing with County Councillor Barry Parsons, it has been confirmed that no Play equipment that is in the School Playing Field will be removed.

The online survey regarding residents input to what play equipment they would prefer will be completed by the end of June, the current consensus of opinion is that the School Playing field would be the ideal place to erect any new equipment.

Councillor Chris Quance informed the Parish Council that Property People had been to look at the School, but it had come to light that the School could not be disposed of as the original owner of the land had given the land in 1874 under a 'school covenant'. The descendants of the original owners must be traced and their permission sought to dispose of the property and grounds. The school will be locked up on the 31<sup>st</sup> July 2016. A summer fete will be held in the school playing field on the 9<sup>th</sup> July.

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Matters Arising continued

- 4) **TAP Fund;** The clerk confirmed that Milton Damerel Parish Council will join forces to obtain the grant to cut verges and hedges as last year, the Chairman will obtain three quotes for the work to be done.

7) **Planning Applications**

None received.

**Planning Appeals**

None received.

**Planning Decisions**

None received.

8) **Finance**

- a) A cheque was signed by two Councillors for clerks quarterly salary £256.00 and expenses of £26.69
- b) Up to date financial report was given by the Clerk and all Councillors received a copy, the bank balance is £7,936.06, which comprises of Ring fenced amounts of £1700 for possible election costs, TAP Fund £283 and 2015/6project fund £1000, which leaves a balance of £4953.06 being Parish general funds
- c) The annual statement of accounts and Annual Governance statement were explained by the Clerk, the Chairman Stephen Horn duly signed the declarations.
- d) Cheques for the Queens 90<sup>th</sup> Birthday celebration expenses were signed by two councillors, £196 for food and £149.46 for the prosecco for the Loyal Toast
- f) Two Councillors signed a cheque for internal audit for £50.00
- g) Two Councillors signed a cheque for the hire of room for meetings and hall hire for £25.00.
- h) Two Councillors signed a cheque for the bench repairs £350.30

9) **Correspondence as below and as available at the time of the meeting**

- i) Class Q updated planning application guidance
- ii) Tesco bags of help grants
- iii) Holsworthy Area Highways meeting 16<sup>th</sup> June
- vi) Rural weekly digest
- v) Legal Briefing
- vi) Is Devon a good place to live survey
- vii) Community wildlife fund
- vii) Rural Conference
- viii) CAB Newsletter

10) **Matters for discussion or to be noted and matters brought to the attention of the Chairman**

1) **Queen's 90<sup>th</sup> birthday celebrations**

All agreed that the celebrations went very well, there was 42% attendance from residents, which was very good in consideration of other event taking place. The evening's entertainment went very well with Councillor Barry Parsons serenading one and all in a very fine manner. Chairman Stephen Horn commented how impressed he was with the quality of Barry's voice. The Chairman had received a thank you note from the residents of Newhouse saying how much they had enjoyed the celebrations.

2) Councillor Chris Quance attended the Highways Meeting at Holsworthy Memorial Hall on the 16<sup>th</sup> June. It was disappointing that no one of official capacity was at the meeting. District Councillor Barry Parsons did attend the meeting. Local knowledge was needed to find out what was required from Highways in the future. It was stated that the road to Bradworthy is in dire need of repair, this road will be used much more as some the children from Sutcombe will be attending Bradworthy school. Information was given that the road from Southlane to Instapol was scheduled for surface dressing.

3) Councillor Wonnacott reported that he had a couple of requests for a Notice Board to be erected at Sutcombe Mill, Chairman Stephen Horn said he would get a quote from Jag Signs in Holsworthy.

The next meeting was set for Monday 22<sup>nd</sup> August 2016.

There being no further business the meeting closed at 8.30pm

Signed:.....

Date:.....

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