

# SUTCOMBE PARISH COUNCIL

## Minutes of Sutcombe Parish Council meeting held at Sutcombe Parish Memorial Hall, on Monday 18<sup>th</sup> April 2016 which commenced at 8.45pm after the Annual open meeting

Members of the Council Present: Councillors S Horn (Chairman), C Quance (Vice Chairman), J. Shepherd, B. Galbraith-Marten, C. Furse and Mrs. L Buttery (Parish Clerk).

### 1) Chairman's announcements.

There were none

### 2) Declarations of Interest

- a) Register of Interest: Councillors are reminded of the need to update their register of interests. *There were none declared*
- b) To declare any personal interests in items on the agenda and their nature. *There were none declared*
- c) To declare any prejudicial interests in items on the agenda and their nature. *There were none declared*

### 3) Apologies received from Councillors M. Wonnacott, J. Daniels and PCSO Emma Tomkies

### 4) Public session:

### 5) All members of the Council had received a copy of the minutes of the Parish Council meeting held on the 14<sup>th</sup> March 2016 by email, they were agreed as a true and accurate account of the proceedings and duly signed by the Chairman Councillor Stephen Horn.

### 6) Matters Arising

- 1) April Cottage- The Chairman Councillor Stephen Horn reported that he had been contacted by Mr. Rowe of April Cottage who has agreed to remove the slabs that are encroaching on the Village Green and ensured that the area would be 'returned to grass', Mr. Rowe agreed that the land did not belong to him and he had no right to lay the slabs in the first place. On the issue of his car being parked, it was unanimously agreed by the Councillors present that he can continue to park where he has always done so with the proviso that the vehicle be removed if it were necessary when functions were being held on the green.
- 2) Play Equipment- the Chairman Stephen Horn congratulated Councillor Claire Furse on her work regarding the survey for the play area, at this point the discussion opened regarding the School Playing field and the prospect of it being declared 'A Community Asset', with funds then being raised to purchase the field for the use of the community. It was stated that the play items in the field were initially provided for the School by the Friends of Sutcombe School, as such they must be returned for the use of the Community. It made common sense for an attempt to purchase the field and leave the equipment in-situ. Councillor Chris Quance had made tentative enquiries regarding 'Community Assets' and the clerk informed the Parish Councillors of her experience with dealing with such a declaration and the procedure to follow. The Chairman Councillor Stephen Horn asked Councillor Barry Gailbraith-Martin to enquire regarding the grants that were available from the 'new homes' levy that Councillor James Morrish talked about in his presentation at the Annual Open Meeting.  
The Clerk was requested to email County Councillor Barry Parsons informing him of the discussions that took place and ask for his advice and support, District Councillors Ian Parker and Ken Carroll requested that the clerk send a copy of the email to them

### 3) Village Benches repairs - in progress

### 4) Tenders for Grass Cutting for 2016- only one tender had been received this was from Mr Arren Newman with the quote of £700, this was unanimously accepted.

### 7) Planning Applications

There were none

### Planning Appeals

There are none

### Planning Decisions

1/0149/2016/FUL

Proposal: Removal of condition 3 of 1695/2001 (holiday Occupancy) to allow family occupation (annexe)

Location: Granary Barn, Sutcombe, Devon EX22 7QG

*The above application was approved*

**8) Finance.**

- a) Cheques were signed by two Councillors for DALC subs. £69.96, and DALC training session £24.00  
Although not on the Agenda it was agreed to sign a cheque for £12 to Toni Sluggett for paper for the newsletter
- b) The annual accounts were explained to the Councillors and were unanimously approved.
- c) The Annual Governance statement was read to the Councillors Present and was signed by the Chairman  
Councillor Stephen Horn

**9) Correspondence as below and as available at the time of the meeting**

All correspondence has been circulated by email

**10) Matters for discussion or to be noted, and matters brought to the attention of the Chairman**

- 1) The clerk had notified the Chairman previously that she would be unavailable for the meetings on the 8<sup>th</sup> May due to her going into hospital, the Chairman has arranged for the meetings to be covered and will contact the Clerk after about 2 weeks.
- 2) Councillor Clare Furse requested the use of the lap top for the Queens 90<sup>th</sup> Birthday celebrations, the Clerk will ensure that it is available.

There being no further business the meeting closed at 9.20 pm

Date of next meeting AGM and general meeting set for the 8<sup>th</sup> May