

SUTCOMBE PARISH COUNCIL

Minutes of Sutcombe Parish Council Meeting held at Sutcombe Parish Memorial Hall, on Monday 10th July 2017 which commenced 7.45pm

Members of the Council Present: Councillors S Horn (Chairman), C Quance (Vice Chairman), J Daniel, C Furse, B. Galbraith-Marten, J. Shepherd, M. Wonnacott and L D Buttery Parish Clerk.
Also present was Local Councillor Ken Carroll.

1. Chairman's announcements

There were none

2. Declarations of Interest

- a) Register of Interest: Councillors are reminded of the need to update their register of interests.
There were none declared
- b) To declare any personal interests in items on the agenda and their nature. *Councillor John Daniel declared an interest in Planning Application 1/0110/201/FUL*
- c) To declare any disclosable pecuniary interests in items on the agenda and their nature. *There were none declared.*

3. Apologies and reasons for absence

Apologies were received from Devon County Councillor Barry Parsons and Councillor Ian Parker.

4. Public Comment Session and District and Local Councillors reports

There were no members of the public present, the Chairman Councillor Stephen Horn welcomed Councillor Ken Carroll who apologised for not attending the last meeting but he had not been in the best of health. He apologised on behalf of Councillor Ian Parker who will be concentrating on Holsworthy Town Council and said that he would be attending meetings at Sutcombe and Holsworthy Hamlets. Ken went on to explain that he was still Chairman of the Standards Committee. Ken congratulated Councillors Stephen Horn and Chris Quance at being re-elected as Chair and Vice Chair for another year. Ken reported that he still had £4000 left of last years allowance for grants, he had been assured that this would be added to this year's allowance of £6500, Councillor Claire Furse will arrange a meeting with him to complete an application form to apply for a grant towards the play equipment for the school field.

Holsworthy Hospital- Councillor Carroll spoke of the personality clash of two factions, each of three Councillors/persons who were supposed to be coordinating the enquiry as to whether the Hospital beds would be re-instated. He found it very frustrating that these parties could not communicate to ensure the wishes of the people of Holsworthy and the surrounding area were taken into account. He went on to report that a document had been issued and all the criteria had to be satisfied before any beds were re-instated. Staff at the Hospital had already either taken retirement or transferred to other hospitals. Ken suggested that a letter be sent to G. Cox MP with a copy being sent to Councillor Barry Parsons and Holsworthy Town Council.

The Chairman Councillor Stephen Horn thanked Ken and hoped his health would continue to improve.

5. Approval of Minutes

All members of the Council had received a copy of the minutes of the A.G.M and the Parish Council meeting held on the 18th May 2017, they were agreed as true and accurate and duly signed by the Chairman Councillor Stephen Horn.

6. Matters Arising

1) School Playing Field Educational Trust: Councillor Claire Furse reported that once again Devon County Council are dragging there hills, it is very frustrating as things are not moving very quickly. Although Jayne Fox has said that it will be very easy to change the 'Tenancy at Will' and keeps promising the delivery of this but it still has not materialised. No equipment as yet has been ordered, and the committee is loath to do so until the Transfer of the land to Sutcombe Parish Council has been made. Although the equipment can be easily moved the safety surface that has to be laid cost £8000 which would be a complete waste of Public Money if at the end of the day the transfer was not made. Several decisions were made:

- i) To install bars across the septic tankm
- ii) Clean off equipment that was already installed
- iii) To purchase two goal posts, as it was agreed that the ones at the area near St Andrews Close were very well used.
- iv) To open the field to the public from the 15th July, with notices on the 'Chalk board' and on the website.
- v) The entrance would be through the 'school playground'.
- vi) The residents in school house to be notified.

Councillor Chris Quance informed Claire that he had quite a lot of play equipment available, Claire informed all that the Playground will be a choice for Waitrose Tokens in August. The Clerk was requested to write to Jayne Fox and to c.c. in Councillor Barry Parsons

- 2) Web Site: it is up and running and quite user friendly, Councillors who had looked at the site said it was very good, and the photographs looked very nice
- 3) Bench Repairs, had been completed and the invoice will be with the Parish Council very soon.

7. Planning Applications

- 1) 1/0509/2017/FUL: Proposal: Canopy over existing slurry tower
Location: Langadon Farm, Sutcombe, Holsworthy, Devon. EX22 7QQ
 - 2) 1/0461/2017/FUL: Proposal: Cover for Slurry store
Location: Slurry Store at Westcott Farm, Sutcombe, Holsworthy, Devon.
 - 3) 1/0585/2017/CPE: Proposal: Commencement of works following Application 1/0385/2014/FUL
Highbarrow Farm, Holsworthy Beacon, Devon
- The above applications were received between meetings and there were no objections raised (by emails)
The Parish Clerk had informed Torridge Planning of the Parish Councils decisions.

Planning Decisions

- 1) 1/0426/2017/FUL Proposal: Cover for Slurry tower
Location: Thuborough Barton, Sutcombe, Holsworthy, Devon.
Application approved
- 2) 1/0461/2017/FUL Proposal: Cover for Slurry tower
Location: Slurry Store at Westcott Farm, Sutcombe, Holsworthy, Devon.
Application approved

Planning Appeals

There were none

8. Finance.

- a) The Clerk supplied a financial report for all Councillors and stated that there was £20,816.50 in the bank, £15,160.50 playground fund, £200.00 ring fenced for possible election costs, £278.00 TAP fund, the balance of £5,178.00 being Parish Council general funds.
- b) A cheque was signed by two Councillors for admin. expenses of £35.47
- c) TAP Fund was discussed and it was the unanimous decision to join forces with Milton Damerel Parish Council to apply for the grant to cover the cost of the cutting back of hedges/verges. The Clerk will complete the application, and requested that three quotations be supplied.
- d) Two invoices had paid between meetings, Annual Insurance £201.53 and Website Training £90.00, cheques had been signed by two Councillors and the cheque stubs were duly signed.

9. Correspondence as below and as available at the time of the meeting

- i) CAB Newsletter ii) Rural Services Network Newsletters iii) CPR Meet iv) Armed Forces Day
- v) Jayne Fox- Community Playing Field vi) North Devon Playing Pitch Survey vii) DALC Newsletter
- viii) Delbridge- Acute Services Update ix) Councillor Barry Parsons – Monthly update
- x) Highways website link xi) Holsworthy Hospital- the Next steps

The above communications were emailed to all Councillors as received and no further action is required.

10. Matters for discussion or to be noted and matters brought to the attention of the Chairman

- 1) The Councillor Stephen Horn informed the Councillors that he had been in Contact with the Chairman of Milton Damerel Parish Council, after the Clerks annual appraisal it had come to light that the Clerk had not had a pay rise in the four years that she had been employed by both Parish Councils. It was put to the Councillors that the hourly rate should rise to £9.50, which is the amount Milton Damerel Councillors had agreed to, it was unanimously approved.
- 2) Councillor Mike Wonnacott reported that he had been approached by some residents regarding a proposed Camp Site at Brightwater Farm, and the fact that a shower and toilet block had already been installed, also An access road been vastly improved. As far as he was aware no planning application had been received or licence applied for. After a lengthy discussion there was a majority decision to request more information from Torridge Council regarding what the legal position is, and what would be required.

The next meeting will be on the 11th September

There being no further business the meeting closed at 8.45pm

Signed

Date:

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