

SUTCOMBE PARISH COUNCIL

Minutes of Sutcombe Parish Council Meeting held in the Memorial Hall on Monday 23rd May 2022 which commenced after the A.G.M

Members of the Council Present: Councillors C. Quance (Chair), B.Gailbraith -Marten (Vice Chair).C. Furze, E.Horn, H.Rowland and John Shepherd . Also present was the Clerk Lorraine Buttery and Nicola Furze

1. Chair's announcements

Councillor Chris Quance welcomed all to the meeting.

2. Declarations of Interest

a) Register of Interest: Councillors are reminded of the need to update their register of interests.

There were none declared

b) To declare any personal interests in items on the agenda and their nature *There were none declared*

c) To declare any disclosable pecuniary interests in items on the agenda and their nature. *There were none declared*

3. Apologies and reasons for absence were received from:

Devon County Councillor James Morris, Parish Councillor J. Daniel, PS Frank Morgan

District Councillors Stephen Harding , Anna Dart, Richard Boughton – All have a full Council Meeting

4. Public Comment Session:

Nicola Furze the secretary of Sutcombe Memorial Hall attended to enquire and inform the Parish Councillors regarding the planned events for the Platinum Jubilee celebrations.

The Chair Councillor Chris Quance agree to bring forward the discussions for the Jubilee as listed in the Matters arising (4).

Nicola asked whether outsiders could attend, the unanimous answer was yes. A flyer will be delivered to all residents with the time table for the events. Will also be advertised of 'face book'.

A church Service at 2pm, toast to HM Queen Elizabeth II at the Memorial Hall at 3pm, followed by a Residents Photograph, Cream Tea, Games in the field (Weather permitting) plan B in the Hall,

6pm onwards, BBQ, Big Screen – Party at the Palace, Raffles, the Bar in the Hall will be open from 12noon.

Councillor Chris Quance asked if all the IT was in hand, Nicola replied yes.

The Photograph will be taken using the drone, and Councillor Holly Rowland offered to bring her Camera.

The bunting will be put up before the events, possible Friday 27th.

The Clerk informed the Councillors that the £400 grant requested had been approved.

5. Reports from Devon County Councillor and District Councillors:

District Councillor Richard Boughton said not too much to report, Torridge AGM was held last week, With Councillor Ken James elected as leader for the third year running.

The new leisure services management is up and running, but it may not be feasible to keep all three swimming Pools open, the cost of running the pools and the maintenance is very high.

The new Ground Maintenance headed by Richard Haste is looking to only cut when necessary and not at Specific times, e.g. paying someone to cut four times a year, it is hoped this will cut costs without lowering standards.

The Chair Councillor Chris Quance asked whether the Planning application for the residential Development had been 'called in'?

Councillor Boughton said it had, as such at the discussion two people will be able to speak for the development And two who are against. This could be Councillors or residents.

Councillor Furze asked whether the questions raised would be addressed?

Richard replied that the questions should be emailed to Tracey Blackmore, the officer in charge, the clerk was requested to do so.

Councillor Shepherd asked whether the people who attended the open meeting will be told when the meeting will be? Councillor Quance asked when will the meeting be held?

Councillor Boughton replied that the Parish Council will be give two weeks' notice, but there could be up to a six month wait.

6. All members of the Council had received a copy of the minutes of the Parish Council meeting held on the 11th April 2022 and the extra ordinary meeting held on the 28th April by email, the contents were deemed true and correct and were duly signed by the Chair Councillor Chris Quance

7. Matters Arising

- 1) Sutcombe Playing field- a new padlock had been placed on the school gate.
- 2) Sale of School Buildings- Pam from Coodes Solicitors had contacted Councillor Furse to ask whether the Parish Council still wanted them to act on their behalf as there had been a significant delay since instructions had been received. Councillor Furse informed Pam that yes the sale was still ongoing, it has been requested that Councillor Quance and Councillor B.Gailbraith -Marten present an updated proof of ID to the office in Holsworthy. A notice had been received from Michelle Ellis regarding changing the name of the Charity, the notices are displayed in the notice board, on the school gate and on the web-site.
- 3) Sutcombe Newsletter- it was agreed to put the newsletter on hold for the time being, but a flyer would be sent out to all residents regarding future events.
- 4) HM Queen Elizabeth II Platinum Jubilee-discussed during the public comment section
- 5) Roads, the Parish Council had received very short notice of the Road closure to enable the bridge to be repaired.
- 6) 106 Monies, District Councillor Richard Boughton informed the Councillors that Tracey Blackmore had failed to contact Ward Officers regarding the availability of the 106 proceeds, he will keep the Councillors informed of the progress of the claim.

8. Planning Applications:

- 1) 1/0189/2022/FULM Proposal: Livestock Housing (Barn A)
Location: Land at Grid Reference 234147 111797, Sutcombe, Devon
- 2) 1/0190/2022/FULM. Proposal: New Parlour
Location: Land at Westcott, Sutcombe, Devon.
- 3) 1/0191/2022/FULM. Proposal: Livestock Housing (Barn B)
- 4) Location: Land at Westcott Farm, Sutcombe, Devon
The above applications had been discussed vi emails and no objections had been raised and the unanimous decision was to support all three
- 5) 1/0273/2022/FULM Proposal: Residential development of 12 dwellings and associated works
Location: Land adjacent to Sutcombe Memorial Hall.
The above application had been discussed at the Extra Ordinary meeting held on the 28th April 2022, The Unanimous decision of the Councillors was to object to the development, details of objections and Comments are in the minutes published on the website.

Planning Decisions:

- 1) 1/0204/2022/FUL Proposal: Extension to Existing Silage Clamp
Location: Middledown, Sutcombe, HOLSWORTHY, Devon
The Above application was approved.

Planning Appeals

There were none

9. Finance.

- a) financial report to date, a spreadsheet of the cash book had been circulated to all Councillors prior to the meeting, no issues were raised.
The Bank balance of £21,958.09 was substantiated by the current bank statement.
The balance consists of : ring fenced funds, £650, elections, £4,152 project fund, £8,000 loan £3,150 owed to DCC.
- b) The following cheques were approved and two councillors signed:
 - i) Clerks Quarterly Salary £327.66
 - ii) Annual Insurance £321.87Although not on the Agenda the Councillors approved and signed a cheque for the Purchase of two Sets of Defibrillator pads £104.88.
- c) The receipt of the first half of the precept £3125 was acknowledged.
- d) The Chair Councillor Chris Quance signed the Annual Audit Exemption certificate. (AGAR)

The Clerk had sent an email to the Chair regarding her Salary and the request that it be put on the Agenda For the next meeting, Councillor Quance brought the matter up and said it should be discussed at this meeting. The Clerk explained that according to Pay Scales she had been underpaid for some years, and acknowledged That it was mostly her own fault. The Councillors unanimously agreed that the she be paid at the correct level, Which is £11.05 and hour. It was also agreed that the hours worked would be increased from 2.5 to 3. Moving forward the discussion regarding salary should be discussed when the budget is set.

10. Correspondence as below emails 1st -23rd May and as available at the time of the meeting

- i) Rural Network Bulletins x 3
- ii) DALC Newsletters 19/20/21/22/23
- iii) M.Ellis- School Buildings
- iv) Torridge District Council Grant Funding
- v) H.Roper- Bideford Arts Centre
- vi) Devon County Council Newsletter, Corona Virus, Foster Carers.
- vii) T.D.C £150 rebate/ London Visit
- viii) D.C.C. Lyme's Disease- Be Healthy
- viv) Rural Services Network – Funding Digest
- x) Devon Communities together- Community Resilience Meeting.
- xi) D.C.C. Help With cost of Living
- xii) T.D.C- Plastic Free
- xiii) M. Wonnacott – Thouborough Cross.
- xiv) E. Ingle- Sutcombe School
- xv) C.A.B Advice Column
- xvi) T.D.C Jobs and Career Bulletin
- xvii) M.Crocker Jubilee what's on.

No issues were raised regarding emails, the Clerk had replied to Michael Wonnacott.

11. Councillor John Shepherd said that draw prizes were needed for Saturday 4th.

The next Parish Council Meeting was arranged for thl 11th July 2022

There being no further business the meeting closed at 8.45pm.