

**SUTCOMBE PARISH COUNCIL** A meeting of the above Council will be held at **Sutcombe Parish Memorial Hall on Monday the 3<sup>rd</sup> November 2025 Commencing at 19:45.** All Councillors are hereby summoned to attend. *The Public and press are welcome to attend.*

### **AGENDA**

#### **1) Chairs Announcements**

#### **2) Declarations of Interest**

- a) Register of Interest: Councillors are reminded of the need to update their register of interests.
- b) To declare any personal interests in items on the agenda and their nature
- c) To declare any disclosable pecuniary interests in items on the agenda and their nature

#### **3) Apologies and reasons for absence**

#### **4) Public Comment Session**

#### **5) Reports from County, District and Local Councillors**

#### **6) To approve the minutes of the Parish Council Meeting** held on the 8<sup>th</sup> September 2025

#### **7) Matters Arising**

- 1) Solar Farm at Holsworthy Beacon 2) Sutcombe Playing field update of progress, quotes for equipment, equipment safety checks 3) Bank Mandate/Bank Statements 4) Parish Councillor vacancy

#### **8) Planning Applications:** *1/0779/2025/FUL Loft conversion and alterations to include raising the roof Paddon gate, Sutcombe.*

**Planning Decisions:** *None received*

**Planning Appeals:** *None Received*

#### **9) Finance.**

##### **a) Sutcombe Parish Council Precept budget.**

##### **b) Sutcombe Parish Council Annual Grant Awards 2025/2026; issue cheques for local organisations.**

- a) Financial Report to date balance £19,556. Report circulated to councillors 22/10/25

- b) To sign cheques for 1) Clerk's Salary £317.46 2) Clerk's expenses £41.60

#### **10) Correspondence as below emails 8<sup>th</sup> September 2025 to 3<sup>rd</sup> November 2025**

- 1) DALC Newsletters and invitation to AGM 2) RSN Bulletins 2025 3) Cllr Dart email regarding playing field finance, 4) Devon Highways updates 5) Dogs Trust Ilfracombe 6) R.Teale CAB Newsletter 7) VAT claim 8) Annual Grants notice 9) Parish online Newsletter/online event for GDPR websites/emails 10) Atlantic racquet centre 11) Vision ICT advice on GDPR websites/emails 12) Cllr Lynne Rowsell Chemists/Dentists 13) NALC chief exec 14) HMRC various regarding PAYE 15) H Page TDC Rough Sleeper survey 16) L Tucker Better Housing Better Health Fuel Poverty 17) NALC Newsletter 18) HP Instant Ink account 18) Devon Community Resilience Forum 19) Recycled plastic benches 20) Electoral register 21) Devon Communities Together AGM 22) D Vanstone Thomas Westcott Accountant PAYE Payroll advice and mentoring 23) Parish planning consultation request 24) Devon

CPRE Mega Solar site invitation to meeting 25) Precept budget planning Cllr C. Rose 26) DALC Precept/budgeting training 27) Public Sector Network Newsletter 28) Correspondence regarding Solar site at Holsworthy 29) Royal Devon University Health Care NHS Foundation Trust 30) Public Sector Executive Newsletter Issue 135

**Correspondence received by post** *None received*

**11) Matters for discussion or to be noted, and matters brought to the attention of the Chair**

Signed .....

Dated 22nd October 2025

Clerk & R.F.O to the Parish Council Mrs Jane Elliott, Bramley Wood, Buckland Filleigh, Beaworthy, Devon EX21 5JD (01409) 281724